

Notice of Meeting for Adult Student

To Adult Student _____ Date _____

You are invited to a meeting to:

- ☐ Review evaluation / re-evaluation data and consider your eligibility for special education and related services.

If you are determined to be eligible, the team will also:

- ☐ Discuss / develop an individualized education program (IEP) for you, and consider your educational placement.

Enclosed is a copy of the Procedural Safeguards.

- ☐ Consider transition services, including post-secondary goals.

- ☐ An outside agency representative will be invited, as described below, with your consent (see attached consent form).

- ☐ Discuss your educational placement.

- ☐ Other _____

The meeting is scheduled as follows:

Date _____ Time _____ Location _____

Participants we expect to be in attendance, who will be invited by school personnel:

- ☐ LEA Representative _____
- ☐ Special Education Teacher _____
- ☐ Regular Education Teacher _____
- ☐ Parent (as appropriate) _____

Name _____ Position / Agency _____

Name _____ Position / Agency _____

Name _____ Position / Agency _____

Name _____ Position / Agency _____

Name _____ Position / Agency _____

Name _____ Position / Agency _____

If any IEP team member will not be attending the IEP meeting, complete and attach the form

"IEP team member not attending" prior to the meeting.

You may bring other individuals who have knowledge or special expertise regarding your background. If you plan to do so or if this is not a convenient time and place, please contact:

_____ at: _____

Copy to student and to file.